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**EFRA AGM 2024– APPLICATION TO HOST EUROPEAN CHAMPIONSHIP OR GP**

**The information asked for below is partly for internal use, but it can help you to create a stage one report for your event.**

**The stage one report is required and will be published at the EFRA Webpage, to be used to inform drivers and federation delegates for voting on the application.**

**Stage Report 1 information for AGM.**

Extract EFRA Handbook:

EFRA Sanctions 3.2.2.

The venue of the European Championships is to be decided by the EFRA AGM, 2 years ahead. The applicant National Association must submit all details (as per a to q below) to the valid Section Chairman and the EFRA Secretary by 31st August latest. The Section Chairman and the EFRA Board will evaluate the proposed venue, facilities, personnel and dates. A list of acceptable applications will be presented to the section.

Accepted applications must be presented at the EFRA AGM Section meeting by the National Association in electronic format, preferably PDF, and a paper version must be given to each EFRA member country.

The Section Meeting will decide the venue after the presentations.

Each application must contain:

a. The organiser´s name, address, and telephone number and email address.

b. A single contact point for all correspondence/enquiries

c. Diagram of track indicating length, width and direction of racing

d. Drawing of the venue (preferably photograph) showing track, rostrum, pit area, timekeeping and general facilities

e. Details/location of the venue

f. Map of the area showing proximity of airports, port, roads, etc.

g. Basic details of race timetable and dates

h. List of race officials

i. List of approved frequencies and list of specific frequencies that cannot be used.

j. Practice facility (dates available, closed dates prior to the event)

k. Details of accommodation (at least three (3) local hotels/motels of different grade which must include daily rate including all taxes, if applicable and alternative accommodation e.g. camping. In case of camping at track site, the organiser has to deal directly with the campers. Team managers cannot be asked to take any responsibility for booking, payments, etc.

l. Any special accommodation deals, including all taxes, if applicable.

m. Information on transport available between hotel/s and track.

n. Voltage used in host country. Drawings of plug types.

o. Advice on whether each competitor is required to bring or mail one passport sized photograph of him/ herself and any mechanics or Team Manager for attachment to identity badges

p. Marshalling details if needed (availability of marshals for practice/qualifying/ finals).

q. Web address of the organizing club

The Section Chairman will investigate the applications and must advise or propose acceptance to the AGM. The Chairman is entitled to reject applications when information is inadequate or unsatisfactory.

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Applications are required by 11th of September 2024.

These should be emailed to the Chairman and the EFRA secretary: secretary@efra.ws

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| --- |
| National Federation:  |

|  |  |
| --- | --- |
| DATE |  |
| ALT DATE |  |
| STATUS | IR/GP/EC/WC |
| SECTION |  |
| TRACK Track Address, Town etc |  |
|  |  |

**Organiser Single point contact details**

(Please provide full details Club, Name,Address, Email, Website etc.)

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| --- |
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**EFRA European Championship minimum requirements checklist**

**Track Details:**

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| --- | --- |
| Surface Type |  |
| Length overall |  |
| Length of the main straight |  |
| Width, minimum and maximum |  |
| Lap time (fastest) |  |
| Drainage (outdoor) |  |
| Safety barrier construction? |  |
| Results board type? |  |
| Scoreboard electronic? |  |
| Previous events, detail types? |  |

**Race organisation:**

|  |  |
| --- | --- |
| Number of staff |  |
| Lap counting program? |  |
| Live timing? |  |
| Race director? |  |
| National referee? |  |
| Timekeeper |  |
| Technical inspector |  |
| Security provider |  |

**Rostrum**

|  |  |
| --- | --- |
| Covered? | Y/N |
| Length? | ……m |
| Stairs up | Y/N |
| Stairs down | Y/N |
| Referees area | Y/N |
| Media area | Y/N |
| Disabled access | Y/N |
| Separate PA system? | Y/N |

**Pit Area….**

|  |  |
| --- | --- |
| Maximum number of drivers |  |
| Area per driver |  |
| All chairs are provided? | Y/N |

|  |  |
| --- | --- |
| Insurance from |  |
| Medical cover from  |  |
| Practice facility dates  |  |

**Accommodation….**

Please list three Hotels or hostels

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|  |  |
| --- | --- |
| Transport between hotels and track | Y/N |
| Details of camping facilities |  |
| Voltage and plug type |  |

 **Location Track**

 Latitude and longitude, GPS and ZIP/PO code

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| --- |
|  |

 Identity badges required? Y/N

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| --- |
|  |
|  |

 Wi-Fi facilities?

 Wi-Fi speed?

**Please add:**

A plan or drawing of the venue, highlighting:

Track and loop positions and direction of driving.

Parking and storage areas.

Access for emergency vehicles.

Pit Area.

Food and rest areas.

Rostrum.

Timekeeping area.

Maps showing the location of the track to public transport.

Photographs are also permissible.